



State of Alaska
Department of Labor & Workforce Development
Division of Business Partnerships
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## Denali Training Fund - Youth Program Quarterly Progress Report

Funds for this project are provided by the Denali Commission and the USDOL and managed, in partnership, by the Alaska Department of Labor and Workforce Development.

|                       |                                   |
|-----------------------|-----------------------------------|
| Name of Organization: | Yuut Elitnaurviat, Inc. 8-310     |
| Name of Project:      | Driver's Education Program        |
| Reporting Period:     | October 1 to December 31, 2009    |
| Contact Name:         | Nick Horras, Director of Programs |
| Contact Number:       | 907-543-0996                      |

Certification: I certify that the information in this report is current, correct and true and in accordance with the terms and conditions of the grant agreement.

Signed by:  Dated 1/26/2010

The performance of this grant will be based upon the success achieved in relation to the goals established and approved by the Alaska Department of Labor, and will be reported in the Grantee's quarterly progress reports. Specific goals and objectives for this project are:

The Grantee will provide Driver's Education Instruction to youth 175 youth ages 17-24 from the Yukon Kuskokwim Delta who are actively seeking employment and need a Driver's License to increase wages, gain new employment, improve job position, retain employment, or attend trainings or higher education that help lead to employment. The Grantee will provide multiple, ongoing services to help students earn a Driver's License. Services include: Instruction Permit class/Test proctoring, Driver's Education Classroom Academy, Behind the Wheel, Road testing/proctoring. Grantee will also interface with its Career Guide Services Program to ensure students are on track toward employment. This Grantee will keep participants focused on work force development while getting substantial driving experience and certification.

Participants will be recruited from throughout the Yukon Kuskokwim Delta. In-school participants will be required to hold a high school diploma or GED or have completed at least the math and reading sections of the High School Qualifying Exit Exam (HSQEE). Preference will be given to participants who have passed all sections. Participants will be required to have a social security card and no outstanding issues with the Division of Motor Vehicles.

The Grantee maintains a certified apprenticeship program in partnership with AVCP Regional Housing Authority and Yukon Kuskokwim Health Corporation. An Alaska Driver's License is a requirement for entry into the apprenticeship program. The Grantee will assist participants that will obtain an Alaska Driver's License with entry into an apprenticeship program. The Grantee will encourage all participating students to enroll in other post secondary training.

|                                                 |
|-------------------------------------------------|
| <b>TARGET POPULATION:</b> 175 17 – 24 year olds |
|-------------------------------------------------|

Participants served to date: 23 in this reporting period and 53 since inception of grant.

|                                               |
|-----------------------------------------------|
| <b>GOALS/OBJECTIVES ACCOMPLISHED TO DATE:</b> |
|-----------------------------------------------|

|                                                           |
|-----------------------------------------------------------|
| Please provide the number of participants served to date. |
|-----------------------------------------------------------|

**Goal:** To improve the career awareness and available opportunities for 17-24 year old youth in addition to earning their drivers license which is needed to achieve career goals.

**Objective 1:** By the end of the project period, 175 participants completing the Driver's Academy will also have completed a drug and alcohol awareness which is part of the regular curriculum, as evidenced by a participant log.

**Objective 2:** By the end of the project period, 175 participants enrolled in the driver's education program will create a resume on ALEXSys .

**Objective 3:** By the end of the project period, 175 participants enrolled in the driver's training program will complete, a written Career Plan prior to the completion of their program. Participants will be exposed to the Career Plan on AKCIS.

**Objective 4:** By the end of the project period, 150 participants will have successfully passed the drivers training course by earning their driver's license.

**Objective 5:** By the end of the project period, 175 participants must have demonstrated they are actively seeking employment, as evidenced by showing a staff person a job application or letter from potential employer verifying individual is seeking employment.

**Objective 6:** By the end of project period, 140 participants, within six months of receiving Drivers License will have accomplished one of following:

- Secure employment in a job
- Actively participate in formal vocational training or accredited higher education courses
- Gain employment promotion or increase in wages
- Retain employment due obtainment of Driver's License

| Goals /Objectives |   |                                                                                                                                                                                                                                                                                                                                                                                                                              | # of Parts | Served to Date | Documentation                                                                                   |
|-------------------|---|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|----------------|-------------------------------------------------------------------------------------------------|
| 1                 | 1 | By the end of the project period, participants a drug and alcohol awareness course.                                                                                                                                                                                                                                                                                                                                          | 175        | 21             | Participant attendance roster.                                                                  |
|                   | 2 | By the end of the project period, participants will create a resume on ALEXSys.                                                                                                                                                                                                                                                                                                                                              | 175        | 6              | ALEXsys registration copies should be maintained in participant files.                          |
|                   | 3 | By the end of the project period, participants will complete a written Career Plan.                                                                                                                                                                                                                                                                                                                                          | 175        | 0              | Copies of plans should be maintained in the participant files.                                  |
|                   | 4 | By the end of the project period, participants will successfully pass the drivers training course by earning their driver’s license.                                                                                                                                                                                                                                                                                         | 150        | 23             | Copies of driver’s license should be maintained in participant files.                           |
|                   | 5 | By the end of the project period, participants must have demonstrated they are actively seeking employment.                                                                                                                                                                                                                                                                                                                  | 175        | 0              | Participant records documenting the job shadow experiences.                                     |
|                   | 6 | By the end of project period and within six months of receiving Drivers License will accomplished one of following: <ul style="list-style-type: none"><li>• Secure employment in a job</li><li>• Actively participate in formal vocational training or accredited higher education courses</li><li>• Gain employment promotion or increase in wages</li><li>• Retain employment due obtainment of Driver's License</li></ul> | 140        | 11             | Letters from employer and/or educational institution should be maintained in participant files. |



**NARRATIVE OF SERVICES:**

Provide a brief narrative of services provided this quarter by applicable Goal/Objective.

- 1.1) **Drug & Alcohol Awareness:** 21 of 23 individuals who received their Driver's Licenses participated in the Yuut Elitnaurviat Driving Academy. The Academy highlights the dangers of drug and alcohol use as it relates to driving.
- 1.2) **ALEXSys Resume:** 6 participants who obtained their Driver's Licenses in this quarter, worked with the YE Career Guide in August and September to create their online resumes.
- 1.3) **Written Career Plan:** The career plan component is being implemented in the next reporting period, so there are no participants to report who completed a career plan in this period.
- 1.4) **Earn Driver License:** 23 YE Driver's Education Program Participants earned their License in this reporting period. Some had begun their work last quarter, but completed all necessary requirements this quarter.
- 1.5) **Actively Seeking Employment:** YE will be monitoring participants activities regarding seeking employment in the next reporting period, so there are no numbers to report for this quarter.
- 1.6) **Secure, retain, of improve employment position or attend Education Insitution:** We are happy to report that 11 of the 23 individuals who achieved their Driver's License in this quarter have already used it to further their careers or education. Five individuals achieved new employment. Three retained their current jobs. Three have enrolled or are already attending post-secondary educational opportunities. The remaining 12 individuals will be monitored in this next period to follow up on their status.

**ACCOMPLISHMENTS: SUCCESS STORIES:**

Provide a narrative of participant successes resulting from participation in your program. Please include photos.

YE implemented a new 4-hour Permit Class last quarter, to help students reach their first milestone toward earning their license, earning their Instruction Permit. All Permit students are responsible for paying their own course fee for this class. Students must hold their Permit for at least 6 months, before being eligible to test for their Driver's License. This course has been very successful for students of all ages.

The YE Driver's Ed. Program has also reached out to serve students with special needs; giving them extra attention to help them get through the Permit and License examinations, giving. Students from a Regional drop-out recovery program have also attended YE's Driving Programs and have been successful during this reporting period.

As mentioned in 1.6 above, YE is happy to report the direct linkage of student's earning their Driver's License and then immediately going to work. Two students in a village have gone straight to work using their driving skills in their jobs as Airline Cargo Workers. Others are

now more versatile in their jobs and have easier access to education where driving is a necessity either to get to work or conduct tasks as part of their job.

(Please see attachments to e-mail for photos)

From October through December 2009, the following activities were accomplished:

|                                                                                 |                                                |
|---------------------------------------------------------------------------------|------------------------------------------------|
| 62 Youth Ages 17-24 Participating in services (Permit, Academy, BTW, Road Test) |                                                |
| 23 Youth Ages 17-24 Successfully Obtained License                               |                                                |
| 20 Behind the Wheel encounters:                                                 | 8 hours each, attended by 20 individuals total |
| 2 Driving Academies:                                                            | 8 hours each, attended by 11 individuals total |
| 4 Instruction Permit Classes:                                                   | 4 hours each, attended by 17 individuals total |
| 34 Road Tests:                                                                  | 30 minutes each, attended by 34 individuals    |

9 individuals outside the target age group (i.e. adults over 24 and youth under 17) were also served by the YE Driver's Education Program. Grant funds were not expended for these individuals.

#### **PLANNED ACTIVITIES FOR NEXT REPORTING PERIOD:**

Describe the grant activities you expect to complete during the next quarter.

All four services (Permit Class, Driving Academy, Behind the Wheel, and Road Tests) will continue to be offered throughout the next quarter and the foreseeable future. Training is held at the Yuut Elitnaurviat Building and on the roads of Bethel. Students from many villages continue to be served on a continuing basis. Two vans have been inspected and are now both available for the Behind the Wheel Training.

#### **ON TIME AND ON BUDGET:**

Are the grant activities progressing as planned? Are you within your budget? If not, what is the cause? What is the solution? How can we help?

Grant activities are progressing as planned. In this next reporting period, Driver's Ed will be working very close with one another to serve students employment and driving needs. To foster this relationship, the Driving Instructor and the Career Guide have moved into the same office space to enhance communication.

The YE Driver's Program is on par with budget. However, students outside of the target age group 17-24, often have difficulty finding funding to pay for their tuition. YE has met with local Native organizations and partners to find funding opportunities for all. Association of Village Council Presidents and Orutsararmuit Native Council are both occasionally able to help students with their fees.



Continued funding for students to attend YE's Driver's Education Services from outside Bethel (i.e. villages) for travel, lodging, and meals would be of huge benefit. As mentioned, some village-based students are now able to go to work because of the assistance from this program.

**DEMOGRAPHIC DATA:**

List the number of participants, the age groups, the school the activities took place (list community if not at a school), number of the participants that are in school, the number of participants that are not in school and the training dates.

| # OF YOUTH | # OF 17 - 18<br>YEAR OLDS | # OF 19 - 24<br>YEAR OLDS | SCHOOL OR<br>COMMUNITY | # YOUTH<br>IN<br>SCHOOL | # YOUTH<br>OUT OF<br>SCHOOL | TRAINING<br>DATES |
|------------|---------------------------|---------------------------|------------------------|-------------------------|-----------------------------|-------------------|
| 4          | 2                         | 2                         | Aniak                  | 0                       | 4                           | Nov & Dec 09      |
| 6          | 3                         | 3                         | Bethel                 | 2                       | 4                           | Oct - Dec 09      |
| 2          | 0                         | 2                         | Chevak                 | 0                       | 2                           | Sept & Oct 09     |
| 5          | 1                         | 4                         | Kalskag                | 2                       | 3                           | Nov & Dec 09      |
| 1          | 1                         | 0                         | Kipnuk                 | 1                       | 0                           | Dec 09            |
| 1          | 1                         | 0                         | Kongiganak             | 1                       | 0                           | Dec 09            |
| 1          | 0                         | 1                         | Kwethluk               | 0                       | 1                           | Oct 09            |
| 2          | 0                         | 2                         | Kwigillingok           | 0                       | 2                           | Nov 09            |
| 1          | 1                         | 0                         | Newtok                 | 0                       | 1                           | Sept & Oct 09     |
| <b>23</b>  | <b>9</b>                  | <b>14</b>                 | <b>-----</b>           | <b>6</b>                | <b>17</b>                   | <b>-----</b>      |

**STATISTICAL DATA:**

Please complete the table below as applicable.

| By Quarter   | Career Guides<br>Activities &<br>Exploration | Youth Employ -<br>ability Skills | Work<br>Experiences | Academic<br>Training | Apprenticeship<br>and<br>Pre-Apprent. | Total<br>Participants |
|--------------|----------------------------------------------|----------------------------------|---------------------|----------------------|---------------------------------------|-----------------------|
| 01/1 - 03/31 |                                              |                                  |                     |                      |                                       |                       |
| 04/1 - 06/30 |                                              |                                  |                     |                      |                                       |                       |
| 07/1 - 09/30 |                                              |                                  |                     |                      |                                       |                       |
| 10/1 - 12/31 | 6                                            |                                  |                     |                      |                                       | 6                     |

**Please note:** The data collected in your Quarterly Progress Report provides vital information that can have a direct impact on future funding for our grant programs. Forwarding your success stories and photos as part of our requests is further evidence of how rural youth training is crucial to building a strong workforce for Alaska. Thank you in advance for your cooperation.